

PENN VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS
Kurt Grundel, Chairman
Randy Casto, Vice-Chairman
Rick Nolle, Director
William Neville, Director
Robert Webster, Director

P.O. Box 180
Penn Valley, CA 95946
(530) 432-2630

AGENDA

For Regular Meeting of the Board of Directors
Tuesday February 7 @ 6:30 PM at Station No. 43
10513 Spenceville Road
Penn Valley, California

The Board of Directors welcomes you to its meetings which are scheduled the first Tuesday of each month, and your interest is encouraged and appreciated. All meetings are recorded.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chairperson, please give your name, address and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Board. The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes.

Copies of agenda materials may be obtained in the District Business Office, 10513 Spenceville Rd. Penn Valley, California at a cost of 10 cents per page.

All items on the agenda may be acted upon by the Board of Directors.

I. STANDING ORDERS: Call the Meeting to Order.

1. Pledge of Allegiance
2. Roll Call

II. *PRESENTATION OF AWARD:

Sierra-Sacramento Valley EMS Agency is awarding the Outstanding Service Award to three of our employees: Fire Apparatus Engineer/Paramedic Bill Grizzell, Firefighter/Paramedic Doug Boan and Firefighter/Paramedic Eric Suarez

III*PUBLIC COMMENTS (See page 3)

IV. *CONSENT CALENDAR Approximate time: 3 Minutes

These items are expected to be routine and non-controversial. They will be acted upon by the Board of Directors at one time without discussion. Any board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

1. Penn Valley Fire Department Auxiliary
2. Review/Approval of Minutes of Meeting of January 10, 2012
3. Review/Approval of Payment of Bills and Payroll for December 2011
4. Review/Approval of Financial Reports through December 2011

V. *PERIODICAL WRITTEN REPORTS/MINUTES Approximate Time: 15 Minutes

1. Nevada County Fire Chiefs' Association - (Chief Vander Plaats)
2. Nevada County Fire Agency – (Kurt Grundel)
3. LAFCo - (Kurt Grundel)
4. Penn Valley Firefighters Association Report

VI. *FIRE CHIEF'S REPORT Approx. Time: 15 Minutes

VII. *DISCUSSION/ACTION ITEMS

1. Review of the Annual Audit for the Fiscal Year 2010/2011, July 1, 2010 to June 30, 2011. The Board will hear a presentation from our auditors Jensen & Smith Certified Public Accountants. (Chief Vander Plaats, Office Manager Hughes and staff from Jensen & Smith, CPA) 20 minutes
2. Review and accept the District's Safety Officer's report for 2011. (Battalion Chief Wagner) 10 minutes
3. Review and accept the District's Training Officer's report for 2011. (Captain Miller) 10 minutes
4. Review and Approve the changed in the four of the employment contract involving allowing all affected employees to vote on the health plan provided through the District. (Chief Vander Plaats) 10 minutes
5. Authorize the Fire Chief to sign a Memo of Understanding between Rough and Ready Fire Protection District and the Penn Valley Fire Protection District regarding our District paying our share of purchase software licenses, mobile terminals, map preparation and map maintenance for a four year period. (Chie Vander Plaats) 10 minutes

VIII. *DIRECTOR'S REPORTS

1. Director Nolle
2. Director Neville
3. Director Webster
4. Vice Chairperson Casto
5. Chairperson Grundel

IX. *CLOSED SESSION

1. Per Government Code Section 54957: Receive a report from the Hearing Officer appointed by the Board concerning a complaint regarding the employment status of a part time employee.

X *INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(See red correspondence book)

XI. *GOOD OF THE ORDER

XII. ADJOURNMENT

*(The Board Can Discuss These Items at Any Time during the Meeting.)

This agenda was posted on designated bulletin boards 72 hours in advance of the meeting at the following location: 10513 Spenceville Rd., Penn Valley CA

PERSONS DESIRING TO ADDRESS THE BOARD

PUBLIC COMMENT:

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by Government Code Section 54954.2 (b) (2). The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular or special Board meeting.
- 2) The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

AGENDA ITEMS: The opportunity of the public to be heard on an item shall be provided during the consideration of that item. (Government Code Section 54954.3). In the interest of time, the Board may limit the length of any such comment or input.

Posted: _____

AGENDA, February 7, 2012.doc

PENN VALLEY FIRE PROTECTION DISTRICT

MISSION STATEMENT

Provide a system which will, in the most cost effective manner, reduce the loss of life and property from fire, medical, and hazardous material related emergencies through education, hazard reduction and emergency response. All goals, objectives, tasks and activities of this agency shall:

- **Support this mission.**
- **Be in the best interests of the citizens of the District.**
- **Be developed and implemented using career personnel to supplement and support a strong volunteer force.**