

PENN VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS
Kurt Grundel, Chairman
Randy Casto, Vice-Chairman
Rick Nolle, Director
William Neville, Director
Robert Webster, Director

P.O. Box 180
Penn Valley, CA 95946
(530) 432-2630

AGENDA

For Regular Meeting of the Board of Directors
Tuesday **January 10, 2012** @ 6:30 PM at Station No. 43
10513 Spenceville Road
Penn Valley, California

NOTE DATE CHANGE

The Board of Directors welcomes you to its meetings which are scheduled the first Tuesday of each month, and your interest is encouraged and appreciated. All meetings are recorded.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chairperson, please give your name, address and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Board. The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes.

Copies of agenda materials may be obtained in the District Business Office, 10513 Spenceville Rd. Penn Valley, California at a cost of 10 cents per page.

All items on the agenda may be acted upon by the Board of Directors.

I. STANDING ORDERS: Call the Meeting to Order.

1. Pledge of Allegiance
2. Roll Call

II. *PUBLIC COMMENTS (See page 3)

III. *CONSENT CALENDAR Approximate time: 3 Minutes

These items are expected to be routine and non-controversial. They will be acted upon by the Board of Directors at one time without discussion. Any board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

1. Penn Valley Fire Department Auxiliary
2. Review/Approval of Minutes of Meeting of December 6, 2011
3. Review/Approval of Payment of Bills and Payroll for November 2011
4. Review/Approval of Financial Reports through November 2011
5. Annual Authorized Signature Sheet

IV. *PERIODICAL WRITTEN REPORTS/MINUTES Approximate Time: 15 Minutes

1. Nevada County Fire Chiefs' Association - (Chief Vander Plaats)
2. Nevada County Fire Agency – (Kurt Grundel)
3. LAFCo - (Kurt Grundel)
4. Penn Valley Firefighters Association Report

V. *FIRE CHIEF'S REPORT Approx. Time: 15 Minutes

VI. *DISCUSSION/ACTION ITEMS

1. Election of Officers of the Board of Directors. Annually the Board holds elections for the office of Chairman and Vice-Chairman of the Board. (Chairman Grundel) 10 minutes
2. Review of the Annual Audit for the Fiscal Year 2009/2010, July 1, 2009 to June 30, 2010. The Board will hear a presentation from our auditors Jensen & Smith Certified Public Accountants. (Chief Vander Plaats, Office Manager Hughes and staff from Jensen & Smith, CPA) 20 minutes
3. Hear an appeal from David Weiss representing the Jason Craig family requesting the District write-off the invoice for cost recovery on an incident that occurred March 20, 2011 involving a kayak accident at Beale Falls. Mr. Weiss and the Craig family has decided not to appear in person or by phone but did send an e-mail communication with a proposal.
This item was discusses at the December 6, 2011 meeting and carried over to this meeting (Chief Vander Plaats) 20 minutes
4. Request to increase the amount for the roof project at the Thrift Shop due the actual cost for fees, materials and labor being higher than anticipated. (Chief Vander Plaats) 10 minutes
5. Review of 2011/2012 Budgets at 50% completion of the Fiscal Year.
(Chief Vander Plaats) 10 minutes

VII. *CLOSED SESSION

1. Per Government Code Section 54956.86: Pursuant to Section 14087.3 of the Welfare and Institutions Code the Board will hear and discuss a complaint from an employee concerning the health care plan.
2. Per Government Code Section 54957: Hear complaint from part time employee regarding her employment status with the Penn Valley Fire Protection District.

VIII. *DIRECTOR'S REPORTS

1. Director Nolle
2. Director Neville
3. Director Webster
4. Vice Chairperson Casto
5. Chairperson Grundel

IX. *INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(See red correspondence book)

X. *GOOD OF THE ORDER

XI. ADJOURNMENT

*(The Board Can Discuss These Items at Any Time during the Meeting.)

This agenda was posted on designated bulletin boards 72 hours in advance of the meeting at the following location: 10513 Spenceville Rd., Penn Valley CA

PERSONS DESIRING TO ADDRESS THE BOARD

PUBLIC COMMENT:

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by Government Code Section 54954.2 (b) (2). The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular or special Board meeting.
- 2) The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

AGENDA ITEMS: The opportunity of the public to be heard on an item shall be provided during the consideration of that item. (Government Code Section 54954.3). In the interest of time, the Board may limit the length of any such comment or input.

Posted: _____

AGENDA, January 10, 2012.doc

PENN VALLEY FIRE PROTECTION DISTRICT

MISSION STATEMENT

Provide a system which will, in the most cost effective manner, reduce the loss of life and property from fire, medical, and hazardous material related emergencies through education, hazard reduction and emergency response. All goals, objectives, tasks and activities of this agency shall:

- Support this mission.**
- Be in the best interests of the citizens of the District.**
- Be developed and implemented using career personnel to supplement and support a strong volunteer force.**