

PENN VALLEY FIRE PROTECTION DISTRICT  
PENN VALLEY, CALIFORNIA  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
March 7, 2006

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Grundel at 6:33 P.M. at Station 43. K. Grundel led the Pledge of Allegiance. Roll call was taken.

PRESENT

Directors: Kurt Grundel, Randy Casto, Roberto Garcia, and Hank Weston

Absent: Bob Webster

Others: Chief Vander Plaats, Barbara Faletti, firefighters, auxiliary members and members of the public

Secretary-Clerk: Debbie Hughes

PUBLIC COMMENTS None

CONSENT CALENDAR

R. Garcia motioned to approve the consent calendar. H. Weston seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEF'S ASSOCIATION

Chief Vander Plaats said in addition to report in packet:

- That S-SVEMS will probably be working with us in April regarding the contract with them.
- We are keeping in touch with the Sierra College Advisory Board regarding site locations for training.

NEVADA COUNTY FIRE AGENCY

Next meeting 3/23/06.

PENN VALLEY FIREFIGHTERS ASSOCIATION None

CHIEF'S REPORT

See report in packet.

Request to Chair to move to discuss Item #7 first.

DISCUSSION AND POSSIBLE AWARD OF BID FOR A NEW AMBULANCE

Captain Wagner allowed the bids turn in date to be moved out to 4PM today due to changes that weren't available in the time frame first given. A 98 page specification bid proposal was sent out to 8 companies. We received 2 bids, 3 letters of no bid and 3 no response. Excluding tax, Road Rescue bid \$176,129 and Med-Tech \$177,379. Captain Wagner and FAE Vogt haven't had enough time to go through the bids to make a formal report for tonight's meeting. There's approximately \$10,000 of additional options built into the bids that could possibly be eliminated. The board requested a full report starting with apples to apples, the bare minimum starting price, optional upgrades listed separately, pros and cons of all options and differences between both companies, justification for dollar amounts spent from building & equipment and impact funds, and tax included; before they vote on this. The board also allowed staff to call a special meeting as soon as this information is ready as FAE Vogt said the emission standards are changing in approximately 2 months. If the ambulance is ordered after that cut off date it'll cost about \$10,000 more.

REPORT FROM THE FACILITY COMMITTEE

R. Casto updated the board on this new committee. Judy Ten Eyck took minutes which are included in the board packet. Committee members consist of fire, citizen, and community group representatives. R. Casto said this was a very beneficial meeting especially in educating the public about the District's Mission Statement – that whatever is done with the land has to be in the best interests and for the good of the Fire District. It was an eye-opener for non-fire related people. R. Garcia said that R. Nolle's strategy for formulating a long-term game plan through an evolving process is a very good outline to move forward

with. The Board requested this item be added to the agenda under Periodical Written Reports.

UPDATE ON STATION 43 APARATUS BAY

This will be tabled to the April board meeting when there is more information available. A full report will then be given.

RENTAL AGREEMENT FOR STATION 45 BETWEEN R. WEST and THE DISTRICT

Chief Vander Plaats explained that full-time employee Ryan West has requested that the board consider renting Station 45 to him and his family (wife and infant child). The rent would be \$500 per month or in lieu of that he would take care of the station and equipment. He'd also respond, when available, to emergency incidents in the Station 45 area. R. Casto motioned to approve the rental agreement between the District and Ryan West. R. Garcia seconded. Motion unanimously carried.

ADDITIONS/CHANGES TO DISTRICT BY-LAWS

Chief Vander Plaats recommended the following changes to the by-laws. 1. Change Title Business Manager to Office Manager to coincide with the last employment contract. 2. Add Battalion Chief to the list of approved positions. 3. Add the position of Apparatus Operator for the PCF's and part-time personnel. 4. Add that Board Members will be reimbursed for business and travel expenses using the same criteria as employees. 5. Change the Organizational Chart to reflect the above changes, and add the Auxiliary. R. Casto motioned to approve the by-law changes as proposed. H. Weston seconded. Motion unanimously carried.

APPROVAL OF RESOLUTION 2006-1 CREATION AND CLASSIFICATION OF BATTALION CHIEF POSITION

Chief Vander Plaats said that Personnel Code Section 1.3.1 requires the Board to pass a resolution when establishing a new position. The Battalion Chief will interact with the Board only in the Chief's absence. R. Garcia motioned to approve Resolution 2006-1. R. Casto seconded. Motion unanimously carried.

BATTALION CHIEF POSITION

- A. Authorize the Fire Chief to fill the position of Battalion Chief.
- B. Authorize the Fire Chief to Negotiate a Contract with the Potential new Battalion Chief
- C. Authorize Chairman Grundel to sign an Employment Agreement as Negotiated by the Fire Chief

Chief Vander Plaats said the present Captain currently has more administrative duties as a Chief Officer. Due to MOU negotiations the District financial obligation would be approximately the same for the annual wages for the Battalion Chief versus the current Captain. If approved, the Captain position would not be filled at this time. Employee will be classified as exempt and is not entitled to overtime. Hours would normally be 3 - 24 hours shifts with ½ to 1 day additional for meetings or to cover behind the Fire Chief. If employee is required to work in excess of the normal duty such as covering for an employee of lesser rank, the compensation would be at \$18.00 per hour or receive CTO,

not to exceed 80 hours at any time. H. Weston motioned to authorize the Fire Chief to have authority to implement Items A and B. Before the contract is finalized he'd like the Board to review it. R. Casto seconded. Motion unanimously carried. (The contract can be brought to the special board meeting being held before next regular April meeting.)

APPOINTMENT OF NEGOTIATING COMMITTEE FOR MOU AGREEMENTS FOR FISCAL YEAR 2006/07

The Board thought the same Directors as last year should still be on the committee. Chairman Grundel appointed R. Casto and B. Webster.

GOOD OF THE ORDER

D. Bishops' retirement party is Sunday March 12<sup>th</sup> with open house from 2 – 5, and ceremonies at 4 PM.

ADJOURNMENT Meeting adjourned at 8:05 PM

Respectfully submitted,

Debbie Hughes  
Secretary to the Board