

PENN VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS
Kurt Grundel, Chairman
Randy Casto, Vice-Chairman
Larry Bailey, Director
William Neville, Director
Robert Webster, Director

P.O. Box 180
Penn Valley, CA 95946
(530) 432-2630

AGENDA

For Regular Meeting of the Board of Directors
Tuesday May 6, 2008 at 6:30 p.m., at Station No. 43,
10513 Spenceville Road
Penn Valley, California

The Board of Directors welcomes you to its meetings which are scheduled the first Tuesday of each month, and your interest is encouraged and appreciated. All meetings are recorded.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chairperson, please give your name, address and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Board. The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes. Copies of agenda materials may be obtained in the District Business Office, 10513 Spenceville Rd. Penn Valley, California at a cost of 10 cents per page.

All items on the agenda may be acted upon by the Board of Directors.

I. STANDING ORDERS: Call the Meeting to Order.

1. Pledge of Allegiance
2. Roll Call

II. *PUBLIC COMMENTS (See page 3)

III. *CONSENT CALENDAR Approximate time: 3 Minutes

These items are expected to be routine and non-controversial. They will be acted upon by the Board of Directors at one time without discussion. Any board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

1. Penn Valley Fire Department Auxiliary
2. Approval of Minutes of Meeting of April 1, 2008
3. Review/Approval of Payment of Bills and Payroll for March 2008 (not included)
4. Approval of Financial Reports through March 2008 (not included)

IV. *PERIODICAL WRITTEN REPORTS/MINUTES Approximate Time: 10 Minutes

1. Nevada County Fire Chiefs' Association - (Chief Vander Plaats)
2. Nevada County Fire Agency – (Kurt Grundel)
3. LAFCo - (Kurt Grundel)
4. Penn Valley Firefighters Association Report

V. *FIRE CHIEF'S REPORT Approx. Time: 10 Minutes

VI. *DISCUSSION/ACTION ITEMS

1. Addendum to Agreement between the Penn Valley Community Rodeo Association and the Fire District (Adding Lease of the District's Lawn Tractor) (Chief Vander Plaats) Approx. Time: 5 Minutes
2. Public Hearing – Second Reading and Adoption of Ordinance No. 08-1 Fees for Services other than Ambulance Service (Chief Vander Plaats) Approximate Time: 10 Minutes
3. Public Hearing – First of Two Public Hearings on Potential Adjustment of the Fee for the Fire Suppression Benefit Assessment (Chief Vander Plaats) Approximate Time: 10 Minutes
4. Consideration of using a Professional Payroll Service to Process District Payroll (Chief Vander Plaats) Approximate Time: 15 Minutes
5. Consideration of an Audit of the Clerical Duties within the District. A Complete Analysis of all Clerical Duties Performed by Administrative and Office Staff Including the Fire Chief and Battalion Chief (Chief Vander Plaats and Director Casto) Approximate Time: 15 Minutes
6. Annual Review of Automatic Aid and Mutual Aid Agreements (Chief Vander Plaats) Approximate Time: 10 Minutes
7. Review of 2008/09 Budget Worksheets (Chief Vander Plaats) Approximate Time: 20 Minutes
8. Ballot for the Position of Special District Member to the Nevada County Local Agency Formation Commission (D. Hughes) Approximate Time: 5 Minutes
9. Approval of Letter to Penn Valley Area Organizations and Agencies Regarding Liaisons Between Groups (Chief Vander Plaats) Approximate Time: 5 Minutes
10. Change June's Board Meeting Date due to Election Day (June 5th or June 10th)

VII. *DIRECTOR'S REPORTS

1. Director Bailey
2. Director Neville
3. Director Webster
4. Vice Chairperson Casto
5. Chairperson Grundel

VIII*CLOSED SESSION

Pursuant to Government Code Section 54957.6

- A. Conference With Labor Negotiators (Directors Bob Webster and Randy Casto)

IX *ACTION FROM CLOSED SESSION

X *INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(See red correspondence book)

XI. *GOOD OF THE ORDER

XII. ADJOURNMENT

*(The Board Can Discuss These Items at Any Time during the Meeting.)

This agenda was posted on designated bulletin boards 72 hours in advance of the meeting at the following location: 10513 Spenceville Rd., Penn Valley CA

PERSONS DESIRING TO ADDRESS THE BOARD

PUBLIC COMMENT:

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by Government Code Section 54954.2 (b) (2). The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular or special Board meeting.
- 2) The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

AGENDA ITEMS: The opportunity of the public to be heard on an item shall be provided during the consideration of that item. (Government Code Section 54954.3). In the interest of time, the Board may limit the length of any such comment or input.

Posted: _____

PENN VALLEY FIRE PROTECTION DISTRICT

MISSION STATEMENT

Provide a system which will, in the most cost effective manner, reduce the loss of life and property from fire, medical, and hazardous material related emergencies through education, hazard reduction and emergency response. All goals, objectives, tasks and activities of this agency shall:

- Support this mission.**
- Be in the best interests of the citizens of the District.**
- Be developed and implemented using career personnel to supplement and support a strong volunteer force.**