

PENN VALLEY FIRE PROTECTION DISTRICT  
**PENN VALLEY, CALIFORNIA**  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
JUNE 10, 2008

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Vice-Chairman Casto at 6:40 P.M. at Station 43. R. Casto led The Pledge of Allegiance. Roll call was taken.

PRESENT

Directors: Larry Bailey, Bill Neville, and Randy Casto

Absent: Kurt Grundel and Bob Webster

Others: Chief Vander Plaats and public

Secretary-Clerk: Debbie Hughes

PUBLIC COMMENTS

None

CONSENT CALENDAR

L. Bailey motioned to approve the consent calendar as presented. B. Neville seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEF'S ASSOCIATION

See report in board packet.

NEVADA COUNTY FIRE AGENCY

Chief Vander Plaats reported that K. Grundel won the election for Special District Representative for LAFCo.

CHIEF'S REPORT

In addition to report in board packet Chief Vander Plaats said 6 construction bids for Station 43 were received, opened and read by Andrew of Siteline Architect. There were 2 high bids, 2 low and 2 between. Jim Curtis said it's okay to have bids with big dollar differences. Andrew is reviewing them to make sure the bids are "apples to apples". The bids will be discussed at the July board meeting.

APPROVAL OF AUDIT FOR 2006/07 BY JENSEN & SMITH

Jennifer Jensen attended the meeting to explain the audit and answer any questions. The District received a clean audit opinion. The audit was conducted in accordance with Government Auditing Standards. Chief Vander Plaats prepared the Management's discussion and analysis letter which provides a general overview of the District's finances and accountability for the money it receives. The Auditor had a finding regarding late filing of payroll reports and recommended the hiring of an outside payroll service. The district has already taken care of this by hiring Payroll People for a very reasonable annual fee. B. Neville motioned to approve the 2006/07 audit. L. Bailey seconded. Motion unanimously carried.

RESOLUTION 2008-2 AUTHORIZING AUDITOR AND TAX COLLECTOR TO COLLECT SPECIAL RESCUE TAX

B. Neville motioned to approve Resolution 2008-2. R. Casto seconded. Motion unanimously carried.

RESOLUTION 2008-3 AUTHORIZING AUDITOR AND TAX COLLECTOR TO COLLECT FIRE BENEFIT ASSESSMENT FEE

B. Neville motioned to approve Resolution 2008-3. R. Casto seconded. Motion unanimously carried.

PUBLIC HEARING - SECOND OF TWO PUBLIC HEARINGS ON POTENTIAL ADJUSTMENT OF THE FEE FOR THE FIRE SUPPRESSION BENEFIT ASSESSMENT

Chief Vander Plaats said the CPI for U. S. Cities average for 2007 is 2.8%. The board concurred on the 2.8% adjustment at the first hearing last board meeting. R. Casto opened up the meeting for a public hearing. With no comments the public hearing was closed. R. Casto motioned to approve the 2.8% CPI for Fiscal Year 2008/09. L. Bailey seconded. Motion unanimously carried.

RESOLUTION 2008-5 CALLING FOR A GENERAL DISTRICT ELECTION TO BE HELD NOVEMBER 4, 2008 FOR THE PURPOSE OF ELECTING THREE MEMBERS TO THE DISTRICT BOARD OF DIRECTORS

K. Grundel, R. Casto and B. Webster's 4-year terms are up. B. Neville motioned to approve Resolution 2008-5. L. Bailey seconded. Motion unanimously carried by a roll call vote.

RESOLUTION 2008-6 ESTABLISHING THE APPROPRIATION LIMITS FOR FISCAL YEAR 2008/09

Chief Vander Plaats informed the Board of the "Gann Initiative" passed in 1980 that places limits on the amount of tax proceeds that State and Local Agencies can appropriate each year. The limit is adjusted each year for inflation and population changes. After calculation the spending limit for the District is \$238,072. That amount is less than we currently receive in tax dollars. Section 4 of Article XI B of the California State constitution state that the appropriations limit may be changed by the electors of each entity every 4 years. The District will need to go back to the voters in November of 2010 to request we be allowed to spend all tax dollars collected. L. Bailey motioned to approve Resolution 2008-6. B. Neville seconded. Motion unanimously carried.

2008/09 CAPITAL OUTLAY PLAN DRAFT

Chief Vander Plaats explained to the Board that he has made this a 10-year capital outlay plan goal instead of 20 years. The board reviewed and discussed the draft plan. This will be brought back in final form at another board meeting. No motion required.

REVIEW OF 2008/09 PRELIMINARY BUDGET

Chief Vander Plaats reviewed the preliminary budget with the board members present. No motion required.

NOTE: This board meeting is being continued to June 16<sup>th</sup> as requested by the Chairman for further discussion.

DIRECTOR'S REPORTS (Comments also from the continuation on June 16<sup>th</sup>)

1. Director Neville – He attended a grant writing seminar with L. Bailey and Chief Vander Plaats. They all felt it was beneficial.
2. Director Webster – MOU discussion for the Fire Chief will be discussed in Closed Session. The Penn Valley Lions will host the employee appreciation dinner on July 25<sup>th</sup>. It will be held in the meeting room.
3. Director Bailey – He'd like to look at the grant that Joann Anders is writing before submittal, if that's possible. Ballot Measure – Need to get heated up on this so that there is plenty of time to inform the public of the need for additional money for the District. Letters asking different organizations if we could attend their meetings need to be completed and delivered.
4. Director Grundel – None
5. Director Casto – None

At 9 PM R. Casto closed the meeting and announced it would be continued on June 16<sup>th</sup>  
@ 6:30 PM.

CONTINUATION OF REGULAR BOARD MEETING  
JUNE 16, 2008

A continuation of the regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Grundel at 6:40 P.M. at Station 43. The Pledge of Allegiance was recited. Roll call was taken.

PRESENT

Directors: Larry Bailey, Bill Neville, Kurt Grundel and Bob Webster  
Absent: Randy Casto  
Others: Chief Vander Plaats and public  
Secretary-Clerk: Debbie Hughes

REVIEW OF CAPITAL OUTLAY PLAN FOR 2008/09

Review and discussion was continued. No motion needed.

APPROVAL OF 2008/09 PRELIMINARY BUDGET

The board discussed the preliminary budget again. They concurred that the line item for fuel should be higher. L. Bailey motioned to pass the preliminary budget for 2008/09 as presented. (Operating - \$1,635,301. Building and Equipment - \$358,200. Impact - \$351,000. ) B. Neville seconded. Motion unanimously carried.

CLOSED SESSION

Pursuant to Government Code Section 54957.6 the board went in to closed session at 7:45 pm.

ACTION FROM CLOSED SESSION

At 8:05 pm the board came out of closed session. It was announced that the board reviewed the Fire Chief's performance evaluation.

ADJOURNMENT The board adjourned at 8:11 pm.

Respectfully submitted,

*Debbie Hughes*

Debbie Hughes  
Secretary to the Board