

PENN VALLEY FIRE PROTECTION DISTRICT
PENN VALLEY, CALIFORNIA
BOARD OF DIRECTORS
REGULAR BOARD MEETING
January 8, 2008

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Grundel at 6:35 P.M. at Station 43. The Pledge of Allegiance was recited. Roll call was taken.

PRESENT

Directors: Larry Bailey, Bill Neville, Kurt Grundel and Randy Casto

Absent: Bob Webster (excused)

Others: Chief Vander Plaats and public

Secretary-Clerk: Debbie Hughes

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

B. Neville motioned to nominate K. Grundel for Chairperson; R. Casto seconded. Motion unanimously carried. L. Bailey motioned to nominate R. Casto for Vice-Chairperson; B. Neville seconded. Motion carried by unanimous ballot.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

B. Neville motioned to approve the consent calendar as presented. R. Casto seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEF'S ASSOCIATION

Chief Vander Plaats reported that:

- The dispatch bill from Cal Fire came in lower than originally thought.
- During Friday's storm there were 307 calls dispatched from the ECC.

NEVADA COUNTY FIRE AGENCY

Next meeting is January 24, 2008.

PENN VALLEY FIREFIGHTER'S ASSOCIATION

Chief Vander Plaats said the PVFA approved a \$2,000 purchase

CHIEF'S REPORT

In addition to the report in the packet Chief Vander Plaats said:

- He received notification that FF/Medic Bevard was released back to work today.
- Siteline Architecture hopes to go out to bid for Station 43 in February.

ANNUAL FIRE PREVENTION AND CODE ENFORCEMENT REPORT

FAE/Medic Thomas reported on this as its one of his collateral duties. The highlights of the report are:

1. The District has approximately 178 businesses that require fire safety inspections.
2. The goal, and it is usually met, is to inspect all assembly, hazardous operations and educational occupancies yearly. The remainder of the occupancies is every 18 months.
3. The district has a Knox-box ordinance in place, and some businesses refuse to abide by it. There is no code enforcement in place for non-compliance.

The board concurred that they would like staff to look into an administrative citation program. L. Bailey commended C. Thomas on his report.

ANNUAL REPORT FROM THE DISTRICT SAFETY OFFICER

Battalion Chief Wagner as District Safety Officer is required to administer, design and maintain the District safety and health program. He reported on the last 2 years of accidents/incidents. It was noted that there were 3 incidents regarding injuries while playing basketball. Chief Vander Plaats said that sport has been restricted for physical training. Staff asked the board to review the entire Injury and Illness Program (IIHP) prior to the next meeting. It will be on the agenda for approval.

ANNUAL REVIEW OF RENTAL AGREEMENTS

Chief Vander Plaats stated that our by-laws require the board to review the rental agreements annually. The agreements the board reviewed were the Schedule of Rental Fees, Penn Valley Lions Club, Penn Valley Community Rodeo Association and Travis Robinson's for Station 45. The agreements have been modified or negotiated within the past year and are current. B. Neville motioned to accept the report. L. Bailey seconded. Motion unanimously carried.

REQUEST TO AMEND RENTAL AGREEMENT FOR TRAVIS ROBINSON

Chief Vander Plaats said the current rental agreement waives the rent of \$500 per month if the tenant performs certain duties in an around the fire station. It also calls for the tenant to pay electricity, propane and long distance phone charges. Part of the propane bill is used to heat the apparatus bay. T. Robinson is requesting the board consider paying ½ of the propane costs. After discussion and the board's request that Robinson keep some sort of activity log to show how much work he's doing around the fire station, B. Neville motioned to approve the request. L. Bailey seconded. Motion unanimously carried.

REVIEW OF BUDGETS AT 50% OF THE FISCAL YEAR

The board reviewed the budgets which show that the district is on track.

AUTHORIZED SIGNATURES FOR CALENDAR YEAR 2008 FOR NEVADA COUNTY AUDITOR AND WELLS FARGO PETTY CASH ACCOUNT

The board concurred to leave as is, as there were no changes in office personnel or board members.

DIRECTOR'S REPORTS

1. Director Bailey – A date of 1/16 has been confirmed to meet with Nevada County Elections to discuss a possible ballot measure.
2. Director Neville – Nothing to report at this time.
3. Director Webster – Nothing to report at this time.
4. Vice-Chair Casto – The Chief, R. Casto and B. Neville are meeting with Nevada County Consolidated FPD for an informal lunch tomorrow. This is to open a dialog with them regarding our long-term strategic plan, and theirs. He'll report back at the next board meeting.
5. Chair Grundel – Nothing to report at this time.

GOOD OF THE ORDER

L. Bailey wanted to be sure that all board members were seeing the District articles in TWI and The Penn Valley Courier. It was mentioned they could read them on-line, however an effort will be made to include them in the monthly correspondence.

Chief Vander Plaats reported that H. Weston found out he could ask for an Attorney General's opinion without having to request it at a Board of Supervisors meeting. Hal DeGraw from Nevada County Counsel and Jim Curtis are working on this.

ADJOURNMENT The board adjourned at 8:45 pm.

Respectfully submitted,

Debbie Hughes
Secretary to the Board

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