

PENN VALLEY FIRE PROTECTION DISTRICT
PENN VALLEY, CALIFORNIA
BOARD OF DIRECTORS
REGULAR BOARD MEETING
October 6, 2009

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Grundel at 7:10 P.M. at Station 43. The Pledge of Allegiance was led by Battalion Chief Wagner. (There was a workshop on budget issues from 6 – 7 PM prior to the meeting) Roll call was taken.

PRESENT

Directors: Randy Casto, Kurt Grundel, Rick Nolle, Bob Webster, and Bill Neville

Absent: None

Others: Chief Vander Plaats, Battalion Chief Wagner, FAE Thomas, FAE Madsen, firefighters and Lisette Hutchins from Jensen-Smith.

Secretary-Clerk: Debbie Hughes

PUBLIC COMMENTS

None

CONSENT CALENDAR

B. Neville motioned to approve the consent calendar as presented. R. Nolle seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEF'S ASSOCIATION

In addition to report in packet Chief Vander Plaats said:

- Pro QA is ready to go and will be tested after fire season closes.
- Sierra College passed a public safety tax bond a few years back. Part of this bond is going for a VFIS driving course at the Grass Valley campus. This will help our firefighters on driving the engines.

NEVADA COUNTY FIRE AGENCY

K. Grundel reported that:

- He missed the meeting but the final budget was passed.

LAFCO

K. Grundel reported that:

- They are working on the sphere of influence for Grass Valley City and Truckee Donner Public Utilities District.

PENN VALLEY FIREFIGHTERS ASSOCIATION

Chief Vander Plaats said that since Don Beeman works out of town all week he had to step down as President. Stacy Johnson is the new President. They have \$4,417 in checking and \$10,160 in savings. Next meeting is tomorrow night.

CHIEF'S REPORT

In addition to report in packet, Chief Vander Plaats said:

- Engine 44 has cost the District another \$3,000 for a fuel pump which has already been replaced a couple of times. This time 2 were put in.
- Lake Wildwood has dropped the gate issue at the North gate.
- The Board directed staff to start preparing the paperwork, and have ready for the next board meeting, for the "Scrutinization" program. This is so that we receive our \$29,000 that the State is borrowing this year, instead of 3 years from now.

REVIEW AND ACCEPTANCE OF THE ANNUAL AUDIT FOR 2008/09

Lisette Hutchens from Jensen Smith, CPA was at the meeting to go over the audit with board members. She said the audit went very smoothly and we have the best kind of opinion which is a clean unqualified opinion. The audit was conducted in accordance with Government Auditing Standards. The Auditor had 2 findings. 1. Our internal software program does not always match the County's reports; that's because we will sometimes classify a check to offset an expense. The County only shows that as miscellaneous income. 2. Citizen's Bank payroll account and the Operating Fund at the County occasionally have discrepancies. That's because if an error is made by staff or Payroll People the correction will not show up until the following payroll. Lisette Hutchens said these are minor findings and staff is doing a good job with the District's finances and accountability for the money it receives. R. Casto motioned to accept the 2008/09 audit as presented. B. Neville seconded. Motion unanimously carried by a roll call vote.

SEMI-ANNUAL FIRE PREVENTION AND CODE ENFORCEMENT REPORT

FAE Thomas is assigned the responsibility of conducting this program. He said if all the inspections can't be completed in a timely fashion they concentrate on schools, restaurants and churches. After a few questions from the board they thanked FAE Thomas for the good report.

PURCHASE OF UPGRADED COMPUTER NETWORK SYSTEM

Chief Vander Plaats said FAE Madsen has put together a proposal for a much needed new server. Ours is outdated, has been failing, there has been lots of downtime and low productivity. FAE Madsen obtained 3 bids: Network Design, Matson & Isom Technology Consulting and Full Spectrum. The bids were a bit difficult to read, especially with regards to comparing apples to apples. The board wanted to know what kind of continued care each company would provide. The board said no matter what company we go with they feel comfortable using 70% building and equipment funds and 30% impact funds for the purchase. The system will be 4 times greater with a bigger backup than we currently have. B. Neville motioned to approve the purchase of a new network server not to exceed \$12,000 to be decided by a consensus of FAE Madsen, R. Nolle and K. Grundel. B. Webster seconded. Motion unanimously carried by a roll call vote. B. Neville motioned to purchase the new network server from 70% building and equipment funds and 30% impact funds due to the much improved capability and the need to upgrade. R. Casto seconded. Motion carried by the following roll call vote: AYES: B. Neville, R. Nolle, R. Casto, and B. Webster. NOES: K. Grundel

REQUEST TO PURCHASE RESCUE TOOL

Battalion Chief Wagner explained that the rescue struts stabilize a car when extricating a victim. We could have used them 4 times in the past year. Our Association agreed to purchase 1 set for \$2,000. Staff is asking the board to purchase another set so that each station has a set. R. Casto motioned to approve the purchase of a set of rescue struts as presented in the amount of \$2,000, building and equipment funds to be used. B. Webster seconded. Motion unanimously carried by a roll call vote.

CLOSED SESSION Pursuant to Government Code Section 54957.6 (MOU Negotiations) and Government Code 54957 (Complaint against public employee) the Board went into closed session at 9:05 PM:

ACTION FROM CLOSED SESSION

The board came out of closed session at 10:10 PM.

1. Report from the Negotiating Committee of Casto/Webster is that they understand that the Memo of Understanding between the District and the Safety Employees has been approved by the employees. The Board decided to place this item on the agenda for the November 2nd meeting for final approval and signatures of the Board.
2. Report from the Board sub-committee of Neville/Webster on the progress of the investigation into the complaint against public employee. The committee reported they are near completion and plan to present the final report at the next board meeting on November 2nd.

DIRECTOR'S REPORTS

1. Director Webster – No report.
2. Director Casto – No report.
3. Director Grundel – He met with Bob Winters of the Community Association at Mr. Winter's request. The Community Association is taking on the project of building a Penn Valley Community Center at a site across the street from the Fire

District's property on Spenceville Road. One issue they have is lack of adequate parking. Mr. Winters was asking if the District would be interested in dedicating part of the District's property for parking when events at the Community Center require more parking than provided on their site. Other Board members expressed concern of long term commitments of part of our property when we do not know the future plans of our property. Chair person Grundel will re-contact Mr. Winters with our concerns.

4. Director Neville – Noted that FAE/EMT Miller and FF/Medic Owen went above and beyond normal duties when they “hosted” a family at the breakfast last month. The family had won breakfast with the firefighters at a charity event and Miller and Owen volunteered to have breakfast with them and provide a tour of the fire station, apparatus and equipment.
5. Director Nolle – Reported that the District's extrication demonstration along with REACH 7 air ambulance at the Fall Festival on Saturday, 10-3-09 was a success and our crew lead by FAE/medic Thomas did a great job.

No good of the order.

ADJOURNMENT The board adjourned at 10:16 pm.

Respectfully submitted,

Debbie Hughes,
Secretary to the Board

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